

Thomas Memorial Library Building Committee
DRAFT.Minutes June 12, 2014

In Attendance: Molly MacAuslan, Kathy Ray, Martha Evans, Derek Converse, Jay Scherma, Dick Reed, Cynthia Loebenstein, Frank Governali, Andrew Holbrook, Nadine Cole.

Call to order: 4:00PM

1. Approval of Meeting Minutes: May 29, 2014 Minutes approved.
2. HVAC review - Andrew Holbrook .

Within budget based on current work. Will consider fencing/landscaping to shield noise and child access from the 6 heat pump units at rear of building; 8 zones using baseboard and heat pumps, which will help to keep operating costs low. There will be sensors in each zone, and heat will be programmed and controlled at central computer. Entry lobby will have radiant heat .

LEED: some adjustments to improve LEED, will have some incremental costs upfront, with the possibility of lower operating costs. 2 stage compressors would cost \$12,000 more, but provide lower operating costs (2 pts); enhanced commissioning \$6,000– fine tuning, may not provide many benefits (2 LEED points); Onsite Renewable 2 pts - \$15,000 ; measurement & verification (3pts) \$10,000; Green power 2 pts, increased annual electric rate.

Cost:

Budgeted -	\$460,000
Current Estimate -	\$350,000
10% contingency -	\$35,000
Remaining Balance	\$75,000

Add – Msr & Verify \$10,000

Children Radiant Floor \$3,000 – very favorable.

Roof Snow Melt - \$7,500 Electric version or glycol loop.

Two Stage Compressor \$12,000 (comfort, efficiency, LEED pts)

3. **Interiors- sketch-up views** - Cynthia Loebenstein

Discussed renderings to be created. Will be provided by Michael Lewis.

4. **FFE budget and Proposal** - Nadine Cole – provided an outline for how to approach FFE.

Question of where the fee gets charged. Jay will let Mike McGovern know that a motion passed to initiate the FFE process and pay the fee of \$18,700.

5. **Estimated Project Budget Update:** Derek . Currently projecting On – Budget. Will discuss further at June 13 meeting.

6. Project Budget Overview Discussion: Molly - to be discussed at June 13 meeting.

7. Input & Outreach: Martha. Brochure completed. Distribution of brochure and presence at Family Fun Day planned. Additional public event attendance is planned, including Strawberry Festival.

8. Naming Opportunities/Foundation/Capital Campaign: Frank . Review of naming opportunities, and discussion of what needs to get done for Town Council approval. Will seek approval at July 14 TC meeting. The naming subcommittee and LBC continues to refine and discuss donation levels for each naming location.
9. Additional Meeting Dates?: to be scheduled through October, twice per month. Frank to followup.
10. Next Meeting Date: Thursday, June 26, 2014 @ 4:00 pm (TML, Maine Room)
Adjournment: _6:42PM_